

ALAMO SPOTLIGHT
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SENT VIA U.S. MAIL

Community Development Department
651 Pine Street
North Wing, 4th Floor
Martinez, CA 94533

January 26, 2004

ATTN: **Ruben Hernandez, Project Manager**
 Robert Drake, Principal Planner
 Silvano Marchesi, County Counsel

SUBJECT: **Hal Reiland (Applicant) and Hal Reiland & Round Hill Enterprises (Owners),**
 County File#VR031032
 Notice of Public Review and Intent to Adopt a Proposed Negative Declaration

According to your recorded copy of the **Notice of Public Review and Intent to Adopt a Proposed Negative Declaration** dated January 23, 2004, the Community Development Department has prepared an **initial study** on the referenced project. We would appreciate your forwarding this immediately to us by either fax or U.S. mail.

Public Comment Period – please send us a list of those you have notified of their opportunity to comment in writing by 5:00 P.M., Thursday, February 12, 2004, to the Community Development Department.

In addition, we request a change of venue for the anticipated hearing before the Zoning Administrator on Monday, February 23, 2004 to the unincorporated area of Alamo in order for full public participation.

Enclosures

✓ Copy of Community Development Department Letter dated January 23, 2004